

**Historic Zoning Commission  
Meeting Minutes  
October 27, 2015**

The Historic Zoning Commission held a called meeting on October 27, 2015 at 5:00 p.m. in the Planning Conference Room at the Municipal and Safety Building.

**Members Present**

Sam Fullen  
Liz Biosca  
Sheila Cox  
Tom Mozen  
Hal Hunter  
Tony Street

**Staff Present**

Matt Young

**Visitors Present**

Dianna Cantler  
Reuben Robertson  
Roy Andrade

**Members Absent**

Greg Cox

Chairman S. Cox called the meeting to order at 5:02 p.m. and a quorum was present

The first item on the agenda was the approval of the agenda.

**MOTION: Hunter**                      To approve agenda as presented

**VOTE: Approved 4-0**

The second item on the agenda was the consideration of the minutes from the September 22, 2015 called meeting, the September 25, 2015 regularly scheduled meeting, and the October 13, 2015 called workshop

**MOTION: Hunter**                      To approve the minutes with minor alterations.

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**VOTE: Approved 4-0.**

The third agenda item was the consideration of Certificate of Appropriateness #2015-161 for porch alteration at 902 Southwest Ave. The petitioner, Roy Andrade, explained the intent of the renovations was to fix damage that occurred during a storm event. The petitioner did not want to reconstruct the brick columns that were original to the structure; rather he wanted to replace them with wood columns. The petitioner did provide examples of what he wanted to do however did not have scale drawings. It was determined that the proposal could not be heard until scale drawings were presented. The commission advised the petitioner that they would hold a called meeting to determine the matter as soon as scale drawings were submitted.

Next on the agenda was the consideration of Certificate of Appropriateness #2015-162 for 314 E. Main Street, to change the bulkhead of the storefront from tile to brick. Reuben Robertson, the

petitioner, explained that several of the tiles on the existing bulkhead were damaged or missing. He proposed replacing the entire bulkhead with brick to make his façade cohesive. Discussion ensued as to the scope of the request. It was determined that Mr. Robertson would need to bring a sample of the proposed brick for consideration, or replace the tile that is damaged or broken. In the meantime, the commission did allow the painting of the exposed plywood on the bulkhead to tie the rest of the façade together until later time when samples could be viewed.

**MOTION: Hunter**                      To defer action until materials samples are presented to the Commission.

**VOTE: Approved 6-0**

Next on the agenda was consideration of Bylaws amendment to change the date a CoA application is due to the 10<sup>th</sup> of each month.

**MOTION: Hunter**

**VOTE: Approved 6-0**

Next on the agenda was consideration of Bylaws amendments to change meeting time of the Commission to 5:30 pm

**MOTION: Street**

**VOTE: Approved 6-0**

Next on the agenda was a discussion on what could be done to raise awareness about the deteriorating condition of Langston School. It was determined that the Commission would reach out to Langston's representative, Mary Alexander, and possibly pen a letter to the City Commission regarding their concerns.

There being no other business, the meeting adjourned at 6:25 p.m.

APPROVED:

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Sheila Cox, Chairman